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 (CLASSIFICATION)

63-1920

OFFICE OF THE DIRECTOR

Action Memorandum No. 192Date MAR 1963

TO : Chief, Western Hemisphere Division

VIA : Deputy Director (Plans)

SUBJECT : Delinquent Fitness Reports

REFERENCE:

1. You are aware of my interest in the quality of fitness reporting in the Agency and can appreciate, I am sure, that timeliness is a critical consideration. You should be concerned, as I am, that there remain outstanding four reports, due before the end of 1962, for which you are responsible.

2. Please advise me by 18 March what action you have taken to remove these delinquencies.

(Signed) Marshall S. Carter

Marshall S. Carter
 Lieutenant General, USA
 Deputy Director

Distribution:

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OP/POD/ [] (5 March 1963)

SUSPENSE DATE: 5 Oct 1963

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